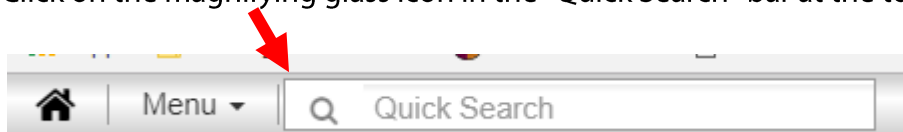


Important Announcement from Your Friendly KIT Office

Eschools makes it easy for you to run your own **current** KIT list at any time.

Here's how:

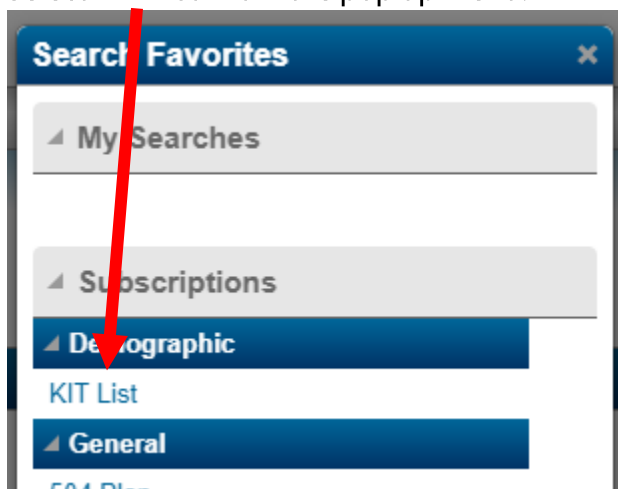
- 1) Log into eSchool Plus 4.0
- 2) Click on the magnifying glass icon in the "Quick Search" bar at the top left of your screen:



- 3) Click the Star Icon in the "Search Criteria" header bar:



- 4) Select "KIT List" from the pop up menu:



- 5) This will populate your active KIT students! You can see their homeless status, whether they are identified as an Unaccompanied Homeless Youth, Foster, and whether they are on an IEP. If you want to convert your report to Excel or pdf, simply click the icon you would like in the "Search Results" bar:



**If you have questions, please call or email Amy Perusse, Angelica Glaser,
Abby Mayers or Diane Indivero in the KIT office.**